

## STOCKSBRIDGE TOWN COUNCIL

Minutes of a Meeting of the Stocksbridge Town Council, held in the Council Chamber,  
Town Hall, Stocksbridge, on Thursday, 12<sup>th</sup> September 2024

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PRESENT: Cllr. A S Law (Chair); Cllrs. J Wood, J Staniforth, M Whittaker, J A Grocutt,  
R J Crowther and K Davis

1 member of the public from item 76 – Warm Spaces

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63. To Receive Chairman's Remarks and Apologies for Absence

There were no Apologies for Absence.

The Chairman informed of correspondence received from Susie Abrahams tendering her resignation as a Town Councillor with effect from 1<sup>st</sup> August 2024 due to personal circumstances. Susie had first joined the Town Council in May 2011 serving a full term, then again from May 2019 to August 2024, being Mayor/Chairman from 2012-2013.

64. Exclusion of the Press and Public

The Chairman noted that item 15 - Co-option of a Councillor for the West Ward would be considered in Part 2 of the meeting.

Cllr. KD stated that he also wished to raise an item under Part 2 of the meeting.

65. Declarations of Interest

Cllr. MW declared an interest in agenda item 11 – To Consider Planning Applications and receive the Decisions of the Sheffield Planning and Highways Committee.

66. Public Questions and Petitions

There were no public questions and petitions.

67. To Receive Remarks from the Minutes of the Town Council meeting held on 11<sup>th</sup> July 2024

With reference to item 47 – New Nursery Building, Broomfield Road. The Clerk reported that a response had been received from the Planning Officers following concerns raised by a local resident with respect to the development site for the new nursery building at the rear of the Stubbin shops/Broomfield Road. It was pointed out that it being an active development site it would be expected that there would be some disruption with fencing/noise/drilling foundations etc. However, contractors would be expected to abide by one way systems, site parking and awareness of school children using the route to and from school. The surveys and Construction Environmental Management Plans had also been robust and approved as part of the conditions of the application. The developer had stated separately that he would be happy to meet Cllr. JW on site to discuss any concerns. This information had been relayed to the resident.

With reference to Item 59, final paragraph – Traffic Regulation Order, Carr Road. The Clerk reported that a response had been received from City Transport, SCC informing that the yellow line restrictions had been recommended by the Planning Inspectorate in 2021 and were funded by the new housing development to comply with highway conditions. Parking was available on the south east side of the road in front of the housing as well as other roads in the area. The Carr Road area is also included in the Council's future plan for 20mph zones. Copies of this correspondence had been previously circulated to members.

With regard to the double yellow lines Cllr. JAG informed that these had been painted by the developer prior to approval by SCC and had also removed the school warning sign, which had been replaced but positioned too high for the lights to be utilised. This was an ongoing issue which was being monitored by the Headteacher.

Cllr. JAG reported that she had been informed that pot holes at the top of Carr Road would be filled in by 4<sup>th</sup> November.

68. To Approve as a True and Correct Record the Minutes of the Town Council meeting held on 11<sup>th</sup> July 2024  
Minutes of the Meeting of the Town Council held on 11<sup>th</sup> July 2024, copies of which had been circulated prior to the meeting were taken as read.  
Proposed by Cllr. J Staniforth, seconded by Cllr. J A Grocutt and  
RESOLVED:- That the minutes be confirmed and signed by the Chairman.
69. Finances - To Receive and Approve Monthly Financial Statements including Budget Monitoring  
The Clerk reported that the details of the Monthly Financial Statements had been previously circulated.  
Proposed by Cllr. M Whittaker, seconded by Cllr. R J Crowther and  
RESOLVED:- That the Town Council accept details of the Monthly Financial Statements including Budget Monitoring information for July and August 2024 as supplied by the Clerk.
70. SYMCA  
The Clerk reported that she had received correspondence from the SYMCA announcing the introduction of a new, enhanced e-bike loan scheme and 250km route for South Yorkshire to highlight heritage and cultural sites. Copies of this correspondence had been previously circulated to members.  
  
The Clerk reported that she had received further correspondence from SYMCA advising of a First Bus child fare price rise to their multi-journey and period child fares effective from 28<sup>th</sup> July 2024. Copies of this correspondence had been previously circulated to members.  
  
The Clerk reported that further correspondence had been received from SYMCA advising that the four Community Transport providers in South Yorkshire have informed them of price rises to Community Transport fares effective from 1<sup>st</sup> September 2024. Copies of this correspondence had been previously circulated to members.  
  
The Clerk reported that she had received further correspondence from SYMCA informing bus service changes effective from 31<sup>st</sup> August. This included the introduction of a new service, 59/59a Hillsborough – Stocksbridge – Holmfirth, operating on Thursday only between Hillsborough, Stocksbridge, Penistone and Holmfirth. The service will be split at Fox Valley with through journeys being permitted. Copies of this correspondence had been previously circulated to members.
71. South Yorkshire Police  
The Clerk reported that she had received correspondence from South Yorkshire Police regarding a Rural Engagement Survey Request which they intend to run annually in order to get ‘a current state of wildlife and rural crime in South Yorkshire’, to enable them to seek further resources, direct patrol plans and set priorities. Copies of this correspondence had been previously circulated to members.

The Clerk reported that she had received from South Yorkshire Police a Motorcycle and Rural Crime Team Newsletter, July 2024. Copies of this correspondence had been previously circulated to members.

72. Historic England

The Clerk reported that she had received correspondence from Historic England informing that the Stocksbridge War Memorial Clock Tower has been added to the List of Buildings of Special Architectural or Historic Interest. The building is now listed at Grade II. Copies of this correspondence had been previously circulated to members.

73. Walking, Wheeling and Cycling Investment Plan

The Clerk reported that she had received correspondence from City Transport informing that the Council's engagement in support of their Walking, Wheeling and Cycling Investment Plan is now underway with a survey being available for completion which will close on 26<sup>th</sup> August. Copies of this correspondence had been previously circulated to members.

74. Clerks & Councils Direct

The Clerk reported that she had received a copy of Clerks & Councils Direct, Issue 155, September 2024.

75. South Yorkshire Local Nature Recovery Strategy

The Clerk reported that she had received correspondence from Cllr. A Hooper forwarding information on the South Yorkshire Local Recovery Strategy Briefing Note. Copies of this correspondence had been previously circulated to members.

76. Clerks Reports

Fire Warden Training

The Clerk reported that Fire Warden training, including practical, had been undertaken by herself and members from each of the tenants currently in the building on 3<sup>rd</sup> September 2024.

Remembrance Day

The Clerk reported that she had held a meeting with representatives from the Royal British Legion, Councillors, Cllr. J Ridler and D Pindar with respect to arrangements for this year's Remembrance Day Parade and Service. Costings for the event had been previously agreed at the Finance Committee meeting.

The Clerk noted that it was 100 years since the first Remembrance Day Parade took place and the Royal British Legion wished to mark the occasion with the installation of large poppies on many lamp posts within the area, requesting the Town Council's support in this initiative. The RBL had been advised to complete a grant application form for consideration.

Participatory Budgeting

The Clerk reported that only three applications had been received for the CIL funding available from this year's proposed Participatory Budgeting event, being up to £10,000 per application. The Clerk had therefore spoken with the Chair B Horsman who had taken the decision to circulate them to PB Task Group members for validation, the outcome being that all three groups be awarded the amounts requested for their projects and the PB event planned for October be cancelled. The balance of the funding pot £14,107 being held for future events.

The groups would then be invited to attend the November Town Council meeting to receive their cheques and a photo opportunity.

Councillors asked if the groups could be requested to do a small presentation of their project to the Town Council at this time.

*A member of the public joined the meeting at this point*

### Warm Spaces

Cllr. JAG noted concerns raised by SCLC that funding for the Warm Spaces initiative from the Government may not be provided this year and had queried if the CIL funding could be utilised for this purpose.

The Clerk noted that this did not fit the criteria for CIL funding as agreed between SCC and the Town Council.

The Clerk was requested to contact Claire Woods to ask what other areas spent their CIL funding on, if this was possible.

### Bocking Hill

The Clerk reported that a member of the public had rung the office today to raise her concerns at the parked works traffic on Bocking Hill adjacent to the Broomfield Road development site, which this morning had caused a vehicle to mount the pavement in order to navigate the highway on the bad bend. With school children now back using the route to/from school it was very dangerous.

The Clerk had informed that this and other issues had been raised many times by Cllr. JAG with SCC Planning, the Police and the developer to no avail and suggested that the lady also lodge her complaints with the Planning Department. This was also, unfortunately, an ongoing issue.

### Annual Accounts 2023/2024

The Clerk reported that she had received the opinion of the Auditors for the Accounts for the year ended 31<sup>st</sup> March 2024, there were no matters arising. The Clerk noted that the required documents would be displayed on the Town Council notice board and website, however, acceptance of the Auditors Report required an agenda item and minute number, therefore the item would be raised at the October Town Council meeting.

### Committees

The Clerk noted that there are currently no items for the Committees on 1<sup>st</sup> October, therefore the meetings will not be held. Any grant applications received in the meantime will be considered at the Town Council meeting on 10<sup>th</sup> October when members would also welcome the new Councillor for the West Ward.

### 77. To Receive Verbal Reports from Members'

a) Cllr. JS reported that he had attended the Craft Club at the Inman Pavilion; SCLC Saturday Club; Friends of Fox Glen AGM; Transport meeting and been involved in casework.

b) Cllr. MW informed that he had attended the Stocksbridge Community Forum which was in need of new members; LAC meeting; Friends of Fox Glen AGM which had been very productive; SCC Bereavement Group where he had put forward the idea of woodland burials and noted that SCC were running a right wing terrorism prevention group. Cllr. MW had also been involved in casework on Laburnum Grove which had been successfully resolved.

c) Cllr. JAG reported that she had attended the Womens Institute AGM; LAC meeting; Food Matters Food Bank who had received an award from LAC; Remembrance Day meeting; Royal British Legion monthly meeting; Baby Group at Cedar Road who now had new volunteers; the first Board meeting of Food Matters which was doing well with phase I of the work completed; Food Bank morning drop in; TARA coffee morning; Oxley Park site visit, the skate park should be opening on 16<sup>th</sup> September; Friends of Fox Glen AGM; HUB event; People Keeping Well Management meeting; SCCG meeting, who have funding for a further 3 years; Fairtrade meeting; met the new Headteacher at Stocksbridge High School; Happy Hands Nursery small animals visit; Lady Captains Day at Stocksbridge Golf Club celebrating its centenary and Stocksbridge Community Forum.

Cllr. JAG advised that the Coppice Close development enforcement notice had now been served following more complaints; there were problems from stalactites growing from the roofs of

shops on the precinct causing a hazard on the pavement and there was a raised manhole cover on the corner of the Palace Mall both of which had been reported.

Cllr. JAG had attended the Planning meeting, together with Cllr. KD to object to the proposed planning application at the Rookery site, the decision for which had been deferred temporarily. There had been flooding issues on Johnson Street following the recent heavy rainfall and kerbs had been raised in an effort to alleviate the problems. Bus timetables were now available in Stocksbridge Library following requests by residents.

d) Cllr. JW reported that she had attended Yorkshire Day held in York and the diverse food and entertainment throughout the day.

Cllr. JW informed that she had attended a Breast Cancer Awareness fund raiser event held by a local neighbour which had raised in excess of £800.

Cllr. JW together with Cllr. JAG had spoken to the developer at the Broomfield nursery site following issues raised by a resident and informed that they were working within the planning regulations.

Cllr. JW noted that she had taken on the role of Trustee at the Bridge Community shop which would be taking up a lot of time in the forthcoming months.

Cllr. JW advised that the Glen Works on Carr Road was for sale as a possible future development site.

e) Cllr. KD reported that he had attended the Planning meeting regarding the Rookery and had subsequently written to the Chair noting his concerns regarding the Traffic Officer.

Cllr. KD had attended his first SVP Steering Group Committee meeting and noted he wished to raise this item further in Part 2.

Cllr. KD had attended the RBL Remembrance Day meeting; Stocksbridge Community Forum; Friends of Fox Glen AGM and prize presentation at Wortley Golf Club.

f) Cllr. RJC reported that he had attended the Garden Village Community Association and Friends of Fox Glen meetings.

78. To Receive a Verbal Report from the Mayor

The Mayor, Cllr. A S Law reported that he had attended the following event since the last meeting:-

19<sup>th</sup> July – Happy Hands nursery 25<sup>th</sup> Anniversary celebration event

1<sup>st</sup> August – opening of Monica’s florist at Fox Valley

10<sup>th</sup> September – Upper Don Community Energy meeting and Royal British Legion Remembrance Day meeting

12<sup>th</sup> September – Friends of Fox Glen AGM

TARA meeting

79. To Consider Planning Applications and receive the Decisions of the Sheffield Planning and Highways Committee

24/02234/FUL	331 Manchester Road, Stocksbridge	Demolition of conservatory and erection of single-storey rear extension to dwellinghouse.
24/01769/CHU	494 Manchester Road, Stocksbridge	Retention of the hot food take-away service (use class – Sui generis) to Restaurant (retrospective application).
24/02333/FUL	7 Sycamore Road, Stocksbridge	Installation of air source heat pump to rear of dwellinghouse.
24/02299/FUL	1 Pen Nook Close, Deepcar	Erection of first floor side extension and single storey side and rear extension to dwellinghouse.
24/02518/FUL	5 Linden Crescent, Stocksbridge	Demolition of conservatory/single-storey rear extension and erection of single-storey rear extension to

24/02562/FUL	Sundance, Wood Royd Road, Deepcar	dwellinghouse. Demolition of attached garage and erection of two-storey side extension to dwellinghouse.
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Planning Applications - Decisions

The undermentioned planning applications have been Granted Conditionally:-

24/01526/FUL	9 Armitage Road, Stocksbridge	Erection of porch to front of dwellinghouse.
24/01354/FUL	10 Linden Crescent, Stocksbridge	Erection of three-storey and two-storey rear extension and raised balcony to rear, alterations to roof including installation of solar panels to front and erection of dormer window to rear, installation of second floor windows to both sides of dwellinghouse.
24/02234/FUL	331 Manchester Road, Stocksbridge	Demolition of conservatory and erection of single-storey rear extension to dwellinghouse.
24/01460/FUL	Castlefields, Yew Trees Lane, Bolsterstone	Erection of single-storey rear extension to dwellinghouse.

The undermentioned planning applications have been given Condition Application Decided:-

24/00120/COND1	Land at junction with Carr Road/ Hollin Busk Lane, Deepcar	Application to approve details in relation to condition no(s) 13. Energy report validation; Relating to planning permission 24/00120/OUT.
24/00120/COND2	Land at junction with Carr Road/ Hollin Busk Lane, Deepcar	Application to approve details in relation to condition number(s): 8 (Landscape Ecological Management Plan (LEMP)), 21 (Phased Implementation Plan) and 28 (Hard & Soft Landscape Scheme) imposed by planning permission 24/00120/OUT.
23/03999/COND1	21 Broomfield Lane, Stocksbridge	Application to approve details in relation to condition no(s) 3. (external materials/finishes), 4. (boundary treatment), 5. (wheel cleaning), and 7. (highway surface water); Relating to planning permission 23/03999/FUL.
21/00366/COND2	Land at rear of 15 to 17 Broomfield Road, Stocksbridge	Application to approve details in relation to condition number: 18. (Foul & Surface Water Disposal) imposed by planning permission 21/00366/FUL.
22/02303/COND	Land Between Hollin Busk Road And Broomfield Grove Broomfield Lane, Stocksbridge	Application to approve details in and relation to condition number(s): 5 (Written Scheme of Investigation (WSI)) and 20. (Sound Installation Works) imposed by planning permission 22/02303/OUT (approved upon appeal ref: APP/J4423/W/23/3325851).

The undermentioned planning application has been given Permitted Development:-  
24/01576/FUL      24 Poplar Avenue, Stocksbridge      Demolition of conservatory and  
erection of single-storey rear extension  
to dwellinghouse.

80. Finance Committee Members discussed Minutes of the Meeting of the Finance Committee of the Town Council, held on 3<sup>rd</sup> September 2024, copies of which had been previously circulated. Proposed by Cllr. K Davis, seconded by Cllr. R J Crowther and  
RESOLVED:- (i) That the minutes of the Finance Committee be accepted.

With reference to Item 4a) Grant Applications – Friends of Stoneface Creative. The Clerk reported that a response had been received noting that the group were disappointed that their application had been deferred until a Friends of Group had been organised involving the local community with a view to obtaining funding to bring the park up to a standard fit for purpose, with a sculpture being part of a wider plan for the park. They felt it did not make sense to go through the stress of creating a new group for each park as the idea was simply to improve the area.

The Clerk reported that she had received correspondence from R Dewsbury, Area Manager, Parks and Countryside informing that he had shared the email regarding Pen Nook Park with the Playground Manager who was best placed to deal with the issues surrounding the play equipment. With regard to the entrance to the site he would instruct his team to attend and prune back any overhanging branches, remove weeds and clear the pathway.

Councillors noted that Friends of Groups were able to access much more funding than SCC were able to offer, noting the Friends of Fox Glen had raised in excess of £50,000 towards play equipment. It was felt that improvements to the existing equipment needed to be made in the first instance to then be enhanced further by a sculpture and other possible improvements. The Friends of Fox Glen group were very willing to assist with offering advice and assistance to form a new group and would also consider extending their remit to cover Pen Nook Park as well. Cllr. JAG noted that the park was surrounded by residential homes who would need to be approached for their views on proposed park improvements.

With reference to Item 6 – Senior Citizens Christmas Party. The Clerk reported that a quotation had been received for hall hire/catering from The Venue being, £375 and £20 per head, inclusive of VAT, respectively.

Proposed by Cllr. J Staniforth, seconded by Cllr. R J Crowther and

RESOLVED:- That the Town Council:-

- a) Approve expenditure of £375 for hall hire inclusive of VAT
- b) Approve expenditure of £20 per head for catering (150 numbers) inclusive of VAT

81. Election of Deputy Town Mayor/Deputy Chairman

The Clerk noted that Cllr. J Wood wished to step down from her role as Deputy Town Mayor/Chairman due to other commitments which had arisen.

Proposed by Cllr. J A Grocutt, seconded by Cllr. R J Crowther and

RESOLVED:- That Cllr. K Davis be elected as Deputy Town Mayor/Deputy Chairman until the next Annual Meeting.

A vote was taken – all in favour.

The Chairman extended both his and the thanks of all Councillors to Julie for her support as Deputy Mayor during her time in the role.

82. Declaration of Acceptance of Office of Deputy Town Mayor/Deputy Chairman

The Deputy Mayor, Cllr. K Davis then signed and delivered to the Clerk his declaration of acceptance of office as Deputy Town Mayor/Deputy Chairman.

83. Election of Representative to the STEP Board

The Clerk reported that following the resignation of Susie Abrahams the Town Council had been invited to nominate a new Trustee to the STEP Board.

Proposed by Cllr. J Staniforth, seconded by Cllr. J A Grocutt and

RESOLVED:- That Cllr. A S Law be elected as the Town Council's representative on the STEP Board.

84. Accounts for Authorisation

Proposed by Cllr. J Staniforth, seconded by Cllr. R J Crowther and

RESOLVED:- (i) That payments be authorised in settlement of the undermentioned accounts:-

			<u>Made Under Power</u>
Salaries/Tax/NI/Pensions	August 2024	£3879.39	LGA72(S111)
Salaries/Tax/NI/Pensions	September 2024	£3879.39	“
Facility Maintenance Solutions Ltd	Toilets – lighting settings	£ 37.50	LGA72(Sch14P9)
MJRCC Ltd	PC purchase & set up	£1056.00	LGA72(S111)
Cllr J Wood	Mileage expenses - Yorkshire Day	£ 40.00	LGA72(S15)
PFK Littlejohn LLP	Audit Fees – 2023/24	£ 756.00	LGA72(S111)

(ii) That payments be authorised in settlement of the undermentioned accounts in respect of The ARC:-

			<u>Made Under Power</u>
NRC Services Ltd	Cleaning charges	£ 858.15	LGA72(S111)
Pollards Wholesale Ltd	Coffee supplies	£ 46.45	“
A W Electrics Ltd	Fixed wire/lighting testing	£1860.00	“
Record UK Ltd	Automatic door repairs	£ 204.00	“
Viking	Stationery/kettle	£ 41.74	“
Gemcall	Sanitary contract	£ 350.00	“
Fire Wizard	Fire Warden training	£ 480.00	“
T Bisatt	Refreshments – Fire trng	£ 15.75	“
A Holden	Window cleaning charges	£ 60.00	“

(iii) That authority be given for Direct Debits paid in settlement of the undermentioned accounts:-

			<u>Made Under Power</u>
July 2024:-			
Sheffield City Council	Business Rates – toilets	£ 57.00	LGA72(S111)
Sheffield City Council	Business Rates – ARC	£ 586.00	“
Sheffield City Council	Business Rates – History	£ 43.00	“
British Gas Lite	Electricity charges – Xmas	£ 11.49	“
	Tree – precinct		
MJRCC	Broadband/phone charges	£ 43.55	“
MJRCC	Computer charges Jun	£ 31.20	“
Business Stream	Water charges – ARC	£ 348.75	“
SSE	Electricity charges – Jun	£ 963.74	“
Public Works Loan Board	Loan repayment	£3379.37	“
Intuit Ltd	Quickbooks package	£ 16.80	“
Moorepay	Payroll charges	£ 106.17	“
Veolia	Waste removal charges	£ 108.50	“
August 2024:-			
Sheffield City Council	Business Rates – toilets	£ 57.00	LGA72(S111)
Sheffield City Council	Business Rates – ARC	£ 586.00	“



Sheffield City Council	Business Rates – History	£ 43.00	“
MJRCC	Broadband/phone charges	£ 44.69	“
MJRCC	Computer charges Jul	£ 31.20	“
SSE	Electricity charges – Jul	£1067.14	“
British Gas Lite	Electricity charges – Xmas	£ 10.47	“
	Tree – precinct		
Societe Generale Equipment	Photocopier lease	£ 194.40	“
British Telecommunications plc	Phone charges	£ 4.18	“
Information Commissioners	Annual subscription	£ 35.00	“
Moorepay	Payroll charges	£ 127.01	“
Intuit Ltd	Quickbooks package	£ 16.80	“
Veolia	Waste removal charges	£ 83.93	“

(iv) That payments be authorised in settlement of the undermentioned accounts made inbetween meetings:-

<u>Stocksbridge Town Council</u>		<u>Made Under Power</u>	
ASAP Stamps Ltd	Payments stamp	£ 55.20	LGA72(S111)
Facility Maintenance Solutions Ltd	Monthly water monitoring	£ 10.30	LGA72(Sch14P9)
Facility Maintenance Solutions Ltd	Supply & fit toilet seat	£ 57.50	“
Look Local	Adverts x2	£ 403.20	LGA72(S111)
Facility Maintenance Solutions Ltd	Monthly water monitoring	£ 10.30	LGA72(Sch14P9)
Viking	Stationery	£ 102.56	LGA72(S111)
<u>Arc Management</u>			
Micro Alarms Ltd	Installation of Dualcom	£ 60.00	“
Micro Alarms Ltd	Maint of access system	£ 83.94	“
Micro Alarms Ltd	Maint of intruder alarm	£ 144.00	“
Record UK Ltd	Maint of automatic doors	£ 246.00	“
Copymark (Service) Ltd	Photocopying charges	£ 26.82	“
Facility Maintenance Solutions Ltd	Monthly water monitoring	£ 20.60	“
Crofton Carpets	Carpet fitting	£1100.00	“
NRC Services Ltd	Cleaning charges	£ 758.69	“
A Holden	Window cleaning charges	£ 60.00	“
Micro Alarms Ltd	remote reset – burglar alarm	£ 33.60	“
Facility Maintenance Solutions Ltd	Monthly water monitoring	£ 20.60	“
Stocksbridge Town Council	VAT transfer	£1416.33	“

Proposed by Cllr. A S Law, seconded by Cllr. R J Crowther and

**RESOLVED:-** That under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public are excluded for the following item(s) of business as the Council considers that the nature of business to be transacted is prejudicial to the public interest.

85. Co-option of Councillor to the West Ward

The Clerk reported that 6 nominations had been received for the vacant seat on the Town Council for the West Ward, copies of which had been previously circulated to members for consideration.

Proposed by Cllr. K Davis, seconded by Cllr. J A Grocutt and

**RESOLVED:-** That the Town Council co-opt Clare Wilson as Councillor for the West Ward, Stocksbridge until the next Town Council elections.

A vote was taken – all in favour.

86. Steel Valley Project Steering Committee

Cllr. KD updated members further following his attendance at the meeting.

Chairman