

## STOCKSBRIDGE TOWN COUNCIL

Minutes of a Meeting of the Stocksbridge Town Council, held in the Council Chamber,  
Town Hall, Stocksbridge, on Thursday, 14<sup>th</sup> November 2024

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PRESENT: Cllr. A S Law (Chair); Cllrs. J Wood, J Staniforth, M Whittaker, R J Crowther,  
K Davis and C Wilson

IN ATTENDANCE: Representatives from Stocksbridge Community Leisure Centre – Item 110  
Representatives from Steel Valley Project – Item 110  
Representatives from Upper Don Trail Trust – Item 110  
B Horsman, S Parry – PB Task Group members – Item 110

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109. To Receive Chairman's Remarks and Apologies for Absence  
Apologies for Absence were received from Cllr. J A Grocutt.
110. Participatory Budgeting  
The Chairman welcomed representatives from the winners of this year's Participatory Budgeting scheme who had been invited for their cheque presentation and to do a short presentation of their projects for Town Councillors and members of the Participatory Budgeting Task Group in view of there being no event held at The Venue.
111. Exclusion of the Press and Public  
There were no items for exclusion of the press and public.
112. Declarations of Interest  
Cllr. MW declared an interest in agenda item 11 – To Consider Planning Applications and receive the Decisions of the Sheffield Planning and Highways Committee.
113. Public Questions and Petitions  
There were no public questions or petitions.
114. To Receive Remarks from the Minutes of the Town Council meeting held on 12<sup>th</sup> September 2024  
With reference to Item 67 second paragraph, 12<sup>th</sup> September Town Council minutes – Traffic Regulation Order, Carr Road. The Clerk reported that an update had been received from City Transport advising that the objector to the TRO had been spoken to on a number of occasions regarding the impact of double yellow lines, both positive and negative, the positives outweighing the negatives for the resident and her neighbours and she has withdrawn her objection. However, she is still not happy with the speed of traffic on Carr Road and the complaint has been passed to Transport Planning. The area is on the list to become a 20mph speed limit. The Order is now to be made legal when the Civil Enforcement Officers will be requested to visit and start enforcing the restriction, in addition to other restrictions around the school. Once it is being enforced and the parking patterns settle the situation will continue to be monitored. Copies of this correspondence had been previously circulated to members.

Following further queries made by Cllr. JAG in regard to people parking on double yellow lines, a response had been received stating that once the Traffic Regulation Order is 'made' it is legally enforceable and the Councils Civil Enforcement Officers can be instructed to visit the area. The CEO's will issue a warning notice on illegally parked vehicles in the first 2 weeks followed by a Penalty Charge Notice (PCN) after this initial period. This will ensure everyone will know it will be enforced and habits will need to change. Copies of this correspondence had been previously circulated to members.

With reference to Item 91 Public Questions and Petitions – Ingfield House Development. The Clerk reported that she had received correspondence from Planning informing that a colleague from Highways had visited the site and did not witness traffic accessing the site the wrong way up the one-way system during his visit. There is an arrangement that with a banksman directing traffic, construction traffic could access the site in this manner rather than via the one-way system, however, there should be no blocking of the highway. The Officer noticed that the footway was closed and raised this with the developer. Copies of this correspondence had been previously circulated to members.

With reference to Item 100 – St Matthias Church. The Clerk reported that she had received correspondence from C Tufnell informing that funds raised at the moment, when compared to the target required are pretty negligible. However, there have been various causes of delay and CT would expect a fundraising project like this to begin with a very substantial pledge being made giving the project the credibility it needed to really get off the ground. CT was not able to offer any timescales. Copies of this correspondence had been previously circulated to members.

115. To Approve as a True and Correct Record the Minutes of the Town Council meeting held on 10<sup>th</sup> October 2024  
Minutes of the Meeting of the Town Council held on 10<sup>th</sup> October 2024, copies of which had been circulated prior to the meeting were taken as read.  
Proposed by Cllr. Staniforth, seconded by Cllr. Whittaker and  
RESOLVED:- That the minutes be confirmed and signed by the Chairman.
116. Finances - To Receive and Approve Monthly Financial Statements including Budget Monitoring  
The Clerk reported that the details of the Monthly Financial Statements had been previously circulated.  
Proposed by Cllr. Whittaker, seconded by Cllr. Grocutt and  
RESOLVED:- That the Town Council accept details of the Monthly Financial Statements including Budget Monitoring information for October 2024 as supplied by the Clerk.
117. Yorkshire Air Ambulance  
The Clerk reported that she had received a phone call from South Yorkshire Air Ambulance as part of their Thank You Day, thanking the Town Council for their donation earlier this year.
118. Yorkshire Local Councils Associations  
The Clerk reported that she had received correspondence from YLCA including:-  
- Weekly News and Notifications 18<sup>th</sup> October 2024  
- Weekly News and Notifications 25<sup>th</sup> October 2024  
- Weekly News and Notifications 1<sup>st</sup> November 2024  
- Law and Governance Bulletin October 2024  
Copies of this correspondence had been previously circulated to members.

119. SYMCA  
The Clerk reported that she had received correspondence from SYMCA regarding the South Yorkshire Bus Franchising Consultation taking place from 23<sup>rd</sup> October 2024 to 15<sup>th</sup> January 2025. Copies of this correspondence had been previously circulated to members.
120. Clerks & Councils Direct  
The Clerk reported that she had received a copy of Clerks & Councils Direct, Issue 156, November 2024.
121. Licensing  
The Clerk reported that she had received correspondence from Licensing in regard to the following:-  
Boxed Off Limited  
Romy's, 492 Manchester Road, Stocksbridge,  
Restaurant – supply of alcohol Sunday-Thursday 11.00-21.45, Friday-Saturday 11.00-22.45, New Years Eve until 00.45  
Recorded Music (indoors) Sunday-Thursday 11.00-22.00, Friday-Saturday 11.00-23.00, New Years Eve until 01.00  
Opening Hours Sunday-Thursday 11.00-22.00, Friday-Saturday 11.00-23.00, New Years Eve until 01.00.
122. South Yorkshire Rural Policing Team  
The Clerk reported that she had received a copy of the October 2024 Motorcycle & Rural Crime Team Newsletter. Copies of this correspondence had been previously circulated to members.
123. Clerks Reports  
Christmas Card Competition  
Clerk noted that judging of the Christmas card competition had taken place earlier in the day by the Chairman and Cllr. Wilson with 12 finalists being chosen. The overall winner Jess Williamson being from Deepcar St John's CE Junior school.  
  
The cards would be taken to the printers tomorrow and returned on 26<sup>th</sup> November, to be delivered to schools Friday 6<sup>th</sup> December by the Mayor and Cllr Wilson.
124. To Receive Verbal Reports from Members'  
a) Cllr MW had attended the Stocksbridge Community Forum meeting whereby a wildlife talk had taken place. It was a very successful meeting with a great deal of interest shown in the presentation.  
Cllr MW noted casework that was ongoing on Common Lane with motorised vehicles being driven through the fields. The matter has been reported to the Police.  
Cllr MW also noted attendance at the Remembrance Day parade and service at Bolsterstone on 11<sup>th</sup>. He complimented the Mayor on his address to the parade.  
b) Cllr CW noted her attendance at the Remembrance Day parade and the judging of the Christmas Card competition earlier in the day.  
c) Cllr KD had attended the Royal British Legion AGM and assisted installing the poppies on the lamp posts around the Town.  
Cllr KD, as Deputy Mayor, had attended the Deepcar School Council meeting held in the Council Chamber which he enjoyed tremendously and has been invited to attend the school.  
Cllr KD also noted his attendance at the Remembrance Day parade and the service at Bolsterstone on 11<sup>th</sup> where the biographies of some of the fallen were read out.  
Cllr KD noted handrails were now in place on the top steps leading into the Clocktower Gardens.

d) Cllr JW noted her attendance at the Remembrance Day parade.

e) Cllr JS had attended the Remembrance Day parade, noting the fantastic turnout of the community, coming together to honour the fallen and the veterans.  
Cllr JS had also attended the Halloween event and the Science Club at the Inman Pavilion.

f) The Clerk noted that Cllr. JAG had sent a report of her attendances during the past month, being:-  
Tara Coffee Morning; visit to the Foodbank and community shop; Towns Women's Guild Lunch; meeting with Head of Park and Countryside regarding a number of issues in local parks; Valley Medical Centre Practice Patients Group meeting; Inman Pavilion Children's Halloween Craft Club.

Cllr. JAG had reported that herself and Cllr. MW had raised the issue of fly tipping in rural areas with SCC officers to look to resolve.

Cllr. JAG had read a report in The Star and also on local social media sites about a woman and her two young children feeling threatened by a man following her while walking around Ewden reservoir, and a separate issue where a woman was threatened by a man in cycling clothes on the Trans Pennine Trail. Councillors discussed this issue and the Clerk undertook to invite Sgt Ross Master or a representative to a meeting to discuss what is being done to reassure people that these areas are still safe to enjoy. Cllr Whittaker also undertook to raise the matter at a forthcoming Community Action Group meeting.

125. To Receive a Verbal Report from the Mayor

The Mayor, Cllr. A S Law reported that he had attended the following events since the last meeting:-

- 17<sup>th</sup> October – sorting poppies for Remembrance Day in Council Chamber
- 19<sup>th</sup> October – installation of lamp post poppies throughout the Town with members of the Royal British Legion
- 9<sup>th</sup> November – Remembrance Day Service at Ecclesfield Parish Council and also laid a wreath at a Stocksbridge Park Steels football match
- 10<sup>th</sup> November – Centenary Remembrance Day Service and Parade at Stocksbridge
- 11<sup>th</sup> November – Remembrance Day Service held at St Mary's Church, Bolsterstone
- 13<sup>th</sup> November – Meeting of the British Legion where it was announced that they had met their target of £20,000 for the poppy appeal. They were very supportive of the assistance and support given by the Town Council for this year's event
- 14<sup>th</sup> November – judging of the Town Council Christmas Card Competition

126. To Consider Planning Applications and receive the Decisions of the Sheffield Planning and Highways Committee

NP/S/1024/1107	Low Flatt Farm, Heads Lane, Bolsterstone	Minor alterations to existing property. Conversion of existing barn to annex to existing dwelling including associated external alterations and landscaping works.
24/02835/FUL	Land adjacent 74 Hole House Lane Stocksbridge	Erection of dwellinghouse.
24/03143/FUL	102 Manchester Road Stocksbridge	Demolition of conservatory and Erection of single-storey side extension and single-storey rear extension at lower ground level with balcony above to dwellinghouse.
24/03205/FUL	6 Hunshelf Park, Stocksbridge	Erection of front dormer extension to dwellinghouse.

Proposed by Cllr Wood, seconded by Cllr Law and

**RESOLVED:-** That the following concerns be submitted to Sheffield City Council Planning department regarding the application below:- The site has poor access and egress with limited sight lines for oncoming traffic.

24/02776/OUT	Quarry Hill Cottage, Wood Royd Road, Stocksbridge	Outline application (all matters reserved) for erection of residential development.
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#### Planning Applications - Decisions

The undermentioned planning applications have been Granted Conditionally:-

24/02034/NMA	Land East of the River Don and to the South West of Station Road, Deepcar	Application to allow an amendment to the proposed materials for the development (amendment to planning permission 22/04337/FUL).
24/02221/NMA	Land East of the River Don and to the South West of Station Road, Deepcar	Application to allow the description of development to read 'up to 42 dwellings' (amendment to planning approval 19/00054/FUL amended under planning reference 22/04337/FUL).
24/01769/CHU	494 Manchester Road Stocksbridge	Retention of restaurant and hot food takeaway and installation of flue to rear (Sui Generis) (Retrospective application) (Amended Description).
24/02299/FUL	1 Pen Nook Close, Deepcar	Erection of first floor side extension and single-storey side and rear extension to dwellinghouse.
24/02562/FUL	Sundance Wood Royd Road, Deepcar	Demolition of attached garage and erection of two-storey side extension to dwellinghouse.
24/02518/FUL	5 Linden Crescent, Stocksbridge	Demolition of conservatory/single-storey rear extension and erection of single-storey rear extension to dwelling

127. Recreation & Environment Committee Members discussed Minutes of the Recreation & Environment Committee of the Town Council, held on 5<sup>th</sup> November 2024, copies of which had been previously circulated. The Clerk informed of the bus consultation event at Smithymoor Community Association to be held on Tuesday 19<sup>th</sup> November.  
Proposed by Cllr. Crowther, seconded by Cllr. Wilson and  
**RESOLVED:-** (i) that the minutes of the Recreation & Environment Committee be accepted.
128. Finance Committee Members discussed Minutes of the Finance Committee of the Town Council, held on 5<sup>th</sup> November 2024, copies of which had been previously circulated.  
Proposed by Cllr. Wilson, seconded by Cllr. Whittaker and  
**RESOLVED:-** (i) that the minutes of the Finance Committee be accepted.  
(ii) that the Town Council accept the amended Grants Policy as tabled by the Clerk with immediate effect.  
(iii) that the Town Council:  
a) Accept the quotation received from Boom Software Ltd at a cost of £3,250 +VAT, for a new website, the terms being 50% on confirmation of order, the balance on completion  
b) Transfer the monies from reserves to the Communications budget, thereby increasing the total budget to £165,887.

- c) That the Town Council accept the amended Financial Regulations as tabled by the Clerk with immediate effect.

129. Accounts for Authorisation

The Clerk noted that the JNC Pay Award settlement for 2024/25 had been received. An amount of £1,290 was to be added to each salary scale point, backdated to 1<sup>st</sup> April 2024. The pay award had been incorporated in the November salaries.

Proposed by Cllr. Crowther, seconded by Cllr. Whittaker and

RESOLVED:- (i) That payments be authorised in settlement of the undermentioned accounts:-

			<u>Made Under Power</u>
Salaries/Tax/NI/Pensions	November 2024	£4975.09	LGA72(S111)
Facility Maintenance Solutions Ltd	Toilets monthly water monitoring	£ 10.30	LGA72(Sch14P9)
City Illuminations Ltd	Install & remove poppy	£ 264.00	LGA72(S144)
Look Local	Advertisement-Xmas Party	£ 201.60	LGA72(S145)
4SLC Trust	Revenue Funding – 3 <sup>rd</sup> Qtr	£5000.00	LGA76(S19)
T Bisatt	Chairmans Photo	£ 54.50	LGA72(S111)
T Bisatt	Xmas Party Gifts	£ 145.70	LGA72(S145)
T Bisatt	Xmas Card Frames	£ 63.98	LGA72(S145)
4SLC Trust	PB Scheme Funding	£10000.00	LGA76(S19)
Steel Valley Project	PB Scheme Funding	£ 9936.00	LGA76(S19)
Upper Don Trail Trust	PB Scheme Funding	£ 1957.00	LGA76(S19)
Royal British Legion-Poppy Apl	Poppy Wreaths	£ 40.00	LGA72(S145)
Bolsterstone Male Voice Choir	Entertainment-Xmas Party	£ 150.00	LGA72(S145)
Waldershelf Singers	Entertainment-Xmas Party	£ 150.00	LGA72(S145)
Stocksbridge History Society	Remembrance Day Leaflets	£ 106.00	LGA72(S137)
Loxley Silver Band	Remembrance Day Parade	£ 450.00	LGA72(S137)
S/B Royal British Legion	Grant	£ 600.00	LGA76(S19)
S/D Tenants & Residents Assn	Grant – Transport	£ 425.00	LGA76(S19)
S/D Tenants & Residents Assn	Grant	£ 180.00	LGA76(S19)

Bolsterstone Archaeology Grp Grant £ 178.00 LGA76(S19)

S/B Photographic Society Grant £ 500.00 LGA76(S19)

Boom Software Ltd Website – 50% deposit £ 1625.00 LGA72(S111)

(ii) That payments be authorised in settlement of the undermentioned accounts in respect of The ARC:-

			<u>Made Under Power</u>
NRC Services Ltd	Cleaning charges	£ 873.64	LGA72(S111)
A Holden	Window cleaning charges	£ 60.00	“
Facility Maintenance Solutions	Monthly water monitoring	£ 20.60	“
Facility Maintenance Solutions	Fitting of safe - offices	£ 37.50	“
Facility Maintenance Solutions	6 monthly external clean	£ 154.00	“
Micro Alarms	Supply key fobs	£ 39.00	“
Micro Alarms	Alarm Monitoring&Maint	£ 551.24	“
Crofton Carpets	Carpet Fitting	£ 535.00	“
Wright Bros	Repairs to heating system	£ 554.36	“
Pointer Ltd	Annual Maint – Fire system	£ 640.13	“
Stocksbridge Town Council	VAT Transfer	£ 271.84	“

(iii) That authority be given for Direct Debits paid in settlement of the undermentioned accounts:-

			<u>Made Under Power</u>
October 2024:-			
Sheffield City Council	Business Rates – toilets	£ 57.00	LGA72(S111)
Sheffield City Council	Business Rates – ARC	£ 586.00	“

Sheffield City Council	Business Rates – History	£ 43.00	“
British Gas Lite	Electricity charges – Xmas	£ 8.28	“
	Tree – precinct		
MJRCC	Broadband/phone charges	£ 43.20	“
MJRCC	Computer charges	£ 31.20	“
SSE	Electricity charges – Sep	£1102.49	“
Moorepay	Payroll charges	£ 85.13	“
Veolia	Waste removal charges	£ 108.50	“
Business Stream	Water Charges – ARC	£ 339.16	“

Chairman